

NEW MEXICO COALITION OF EDUCATIONAL LEADERS BYLAWS

Revised July 2014

ARTICLE I. NAME

The Name of this organization shall be the New Mexico Coalition of **Educational Leaders**

ARTICLE II. FORMATION

New Mexico Coalition of **Educational Leaders** has been formed as a non-profit organization.

ARTICLE III. PURPOSE

The Organization has been formed to:

- A. Advocate for public education and children's issues.
- B. Present a united front for education of New Mexico children, bridging diverse points of view.
- C. Provide services to membership.
- D. Serve as a power base for political affairs and educational policy in New Mexico.
- E. Provide professional development (share research, best practices).
- F. Advocate for educational leadership organizations around the state.

ARTICLE IV. MEMBERSHIP

Section 1. DEFINITIONS

The definition of an administrator/educational leader shall be:

a person who is licensed as an administrator or who is recognized by the employing institution as an administrator or someone with specialized skills who is serving in an administrative / supervisory position.

Section 2. MEMBERSHIP

Membership in **NMCEL** shall consist of those persons who are eligible for membership under the definition of administrator as defined in ARTICLE IV., Section 1., and who have expressed their interest by joining.

Section 3. CLASSES OF MEMBERSHIP

There shall be **three (3)** classes of membership: Individual Membership, Institutional Membership and Honorary Membership.

Individual Membership: Within Individual Membership there are three categories: Professional, Emeritus, and Graduate Student.

Individual membership is afforded to those persons who are

- administrators not associated with member organizations (Professional Membership),
- retired administrators (Emeritus Membership),
- graduate students (Graduate Student).

- A. **Professional** Membership: Persons holding an administrative license or recognized by the employing institution and serving in an administrative positions shall be eligible for **Professional** Membership
- B. Emeritus Membership: Any retired New Mexico educational administrator is eligible for Emeritus Membership. Emeritus Membership is granted only to those retired New Mexico School Administrators who have been active members of **NMCEL**.
- C. Graduate Student : Any graduate student attending a New Mexico university who aspires to become a school administrator is eligible for Graduate Membership.

Institutional Membership

- D. Institutional Membership: The New Mexico Coalition of **Educational Leaders (NMCEL)** encourages membership of eligible organizations such as the Public Education Dept, educational agencies, public school districts, colleges and universities. Institutional members are entitled to receive all **NMCEL** services.

Honorary Life Memberships

- E. **Honorary life memberships** may be granted to retired members. Nomination may be made by an individual member or the **NMCEL** Executive Board. The awarding of an honorary Life Membership will be made by the **NMCEL** Executive Board.

ARTICLE V. GOVERNING STRUCTURE

NMCEL is governed by an Executive Board which is made up of one representative from each Affiliate member. The representative to the NMCEL Executive Board shall be either the President of each Affiliate or an appointed/elected designee. Executive Board members may serve one or two years depending on the bylaws of their own organization.

Section I. AFFILIATES

To be a recognized affiliate of NMCEL an application for affiliate recognition must be made to the **NMCEL** Executive Board. The **NMCEL** Executive Board reserves the right to approve or to deny an application for affiliate recognition. The Executive Board also reserves the right to decertify any recognized affiliate.

Each affiliate shall enjoy complete autonomy to conduct activities and services as are consistent with the purposes and activities of **NMCEL**. The President of each of the affiliates or an appointed / elected designee who is an active member of **NMCEL** shall serve as a representative on the **NMCEL** Executive Board.

- A. Membership. To become a member of **NMCEL** an affiliate must petition the Executive Board, in writing, for membership and provide a copy of the organization's bylaws.

The affiliate must have at least twenty (20) administrators to be considered for membership. The affiliate must maintain this number of members to remain an active member of NMCEL.

RECOGNIZED AFFILIATES

1. New Mexico School Superintendents Association
2. New Mexico Association of Secondary School Principals
3. New Mexico Association of Elementary School Principals
4. New Mexico Association of School Business Officials
5. New Mexico Association for Supervision and Curriculum Development
6. New Mexico School Personnel Association
7. New Mexico Association of Bilingual Educators
8. Albuquerque Public Schools Principals Association
9. New Mexico Council of Administrators of Special Education.
10. Regional Education Cooperative Association
11. Cooperative Educational Services
12. Eastern New Mexico Educational Resource Center
13. Southeast New Mexico Educational Resource Center
14. The Alliance for the Advancement of Teaching and Learning (NMSU)
15. The New Mexico Activities Association
16. The N.M. Association of Educational Retirees
17. The NM Society of Technology Educators

B. Inactive Membership.

An Affiliate organization that is placed on Inactive status will not have a vote on the Executive Board until it has been represented at two consecutive meetings.

1. If an affiliate fails to be represented at two consecutive Executive Board meetings, the affiliate will be notified that it will be placed on “Inactive” status if it fails to be represented at the next Executive Board meeting.
2. If the affiliate’s membership of administrators drops below 20, it will be notified that it will be placed on “Inactive” status.

C. Reinstatement on the Executive Board

1. Once an organization has been placed on inactive status, the organization will not have a vote until it has been represented at two consecutive meetings. Reinstatement will take place at the next scheduled board meeting upon board approval.
2. Proof of increase to meet the membership requirement must be presented to the Executive Board. Reinstatement will take place at the next scheduled Board meeting;

D. Affiliates may not hold a conference within the two week period before or after the annual NMCEL Summer conference unless such activity is scheduled in conjunction with the NMCEL conference.

ARTICLE VI. EXECUTIVE BOARD

Section 1. MEMBERS

The members of the Executive Board shall consist of:

- A. The President of **NMCEL**
- B. The Presiden-electt of **NMCEL**
- C. The immediate Past President of **NMCEL**
- D. One representative from each recognized Affiliate unless the Board has authorized multiple representatives from an organization.

Section 2. REQUIREMENTS

- A. Each member serving on the Executive Board must be an active member in good standing of their Affiliate.
- B. Each member of the Board is expected to attend Board meetings and the annual conference.
- C. Board members will vote on issues brought to the full board.
- D. Board members will serve as advocates for their organization
- E. Board members will support the activities/positions of **NMCEL** i.e. the Legislative priorities and the annual conference.
- F. Board members may not publicly oppose the legislative position of **NMCEL**
- G. Board members are expected to support public education initiatives.

Section 3 TERMS OF OFFICE

Membership for one and two year terms on the **NMCEL** Executive Board shall commence at the end of the summer conference. The length of the term on the **NMCEL Board** is the decision of the Affiliate. Two year terms are encouraged.

Section 4. MEETINGS

- A. The **NMCEL** Executive Board shall hold seven meetings throughout the year and may meet at other times upon the call of the President.
- B. The Board must have a quorum of member organizations to conduct an official business meeting. A quorum is defined as 50% + 1 of the member organizations. A quorum must be present in order to take an official position as the **NMCEL Board**. Upon satisfaction of a quorum, officers are eligible to vote.

Section 5. AUTHORITY

- A. The **NMCEL** Executive Board shall act on questions of policy for the association in the interim between annual meetings and report its actions to the membership. The **NMCEL** Executive Board shall carry out the plans and policies adopted by the Association.
- B. The **NMCEL** Executive Board shall appoint an Executive Director, who will not be a voting member. Salaries and duties shall be fixed by the Executive Board.
- C. The **NMCEL** Executive Board shall have the authority to prepare a budget and approve the expenditures of the Association.
- D. The **NMCEL** Executive Board shall develop work committees as needed i.e. audit, scholarship, legislative and strategic planning committees.

ARTICLE VII. OFFICERS

Section 1. NMCEL OFFICERS

The officers of the association shall be a President, the immediate Past President, and a Vice President

- A. President. The president shall be elected by the Executive Board and shall serve a two year term; no affiliate organization will hold the office of president for successive terms. The President of NMCEL can be elected only from among Board representatives and must have had experience on the Board within the previous three years.
- B. Past president. The past president shall serve a two year term on the Executive Board.
- C. President Elect: The President-elect shall be elected by the Executive Board and shall serve a two year term. No affiliate organization will hold the office of President-elect for successive terms. The President-elect of NMCEL can only be elected from among Board representatives and must have had experience on the board within the previous three years. The President-elect will assume the duties of President during the absence of the President or if the President can no longer serve in that capacity. The President-elect will succeed the President and must be willing to make a four year commitment to serve as an officer of NMCEL.

Section 2. ELECTION

New officers shall be elected at the July Executive Board meeting, presented to the membership at the annual general meeting and assume office at the conclusion of the summer conference.

ARTICLE VIII. DUES

The membership and fiscal year, or dues year, shall be from July 1 through June 30. The active membership dues shall be as follows:

Individual Membership Dues

The dues year is from July 1 through June 30 of the following year. Payments may be paid in full ~~for~~ by payroll deduction through your employer or directly to NMCEL.

Professional dues	\$100
Emeritus dues	\$25
Graduate Student Dues	\$25

Institutional Membership

A district or educational entity pays membership dues which makes each administrator-in that organization a member of NMCEL. The dues structure is as follows:

District with 0 - 200 ADM	\$500
District with 201 - 600 ADM	\$750
District with 601 - 1,200 ADM	\$1,500
District with 1,201 - 5,000 ADM	\$3,000
District with 5,001 - 10,000 ADM	\$5,000
District with 10,000+ ADM	\$7,000

Other educational organizations which desire institutional membership will pay **dues** based on the number of members in the organization. (Minimum \$250.00)

ARTICLE IX. GENERAL MEMBERSHIP MEETINGS

The Executive Board shall arrange for one joint meeting of the general membership during the annual summer conference. The dates, location and other responsibilities for this meeting shall be determined by the Executive Board.

ARTICLE X. AMENDMENTS

Section 1. PROPOSALS

All proposals for amending this constitution must be presented to and receive a two-thirds majority vote of the Executive Board before being submitted to the general membership. Proposals will be presented during the annual meeting and or posted on the NMCEL website.

Section 2. DEADLINES

Proposed amendments must be posted on the NMCEL website at least two weeks before the amendment is to be voted upon.

Section 3. PROPOSED AMENDMENTS

Proposed amendments must have the approval of the majority of those voting at the general meeting of the association.

Section 4. VOTING

The vote may be conducted by e-mail at the direction of the Executive Board. A majority of those voting in person or via e-mail will be necessary for approval.